



Email Completed Paver Request to:
columbarium@richmond.edu

Upon receipt of your paver request, you will be contacted via email or phone to discuss next steps.

MEMORIAL PAVER PURCHASE REQUEST

Those who have been part of the University of Richmond community can be remembered through engraved granite pavers installed in the Memorial Walkway in the University Columbarium. The following are guidelines for engraving:

- Pavers can be ordered at any time, but they are typically only engraved twice per year.
- All inscriptions will be centered.
- A maximum of 20 characters per line, including spaces and punctuation as separate characters.
- Inscriptions shall not include any commercial messages.
- Please complete one form for each paver.

Purchaser Contact Information

First Name

Last Name

Billing Address

City

State

Zip Code

Phone

Email

Honoree Details

The individual being honored with this paver is:

Alumni

Degree Seeking Student

Current or Retired Faculty/Staff

Trustee (current, former, or emeriti)

Paver Engraving Details

Each box represents a single character, punctuation counting as a character. Please use a * to indicate a space. Letters are case sensitive. Not all boxes or lines need to be utilized.

Line 1

Line 2

Line 3